

RESOLUTION NO. _____

**AUTHORIZATION TO RENEW ANNUAL CONCRETE REPAIR
AND REPLACEMENT CONTRACT**

Item No. 5i

WHEREAS, funds for concrete repair and replacement are contained in the 2021 Operating Budget; and

WHEREAS, staff developed a bid proposal for concrete repair and replacement at various LMHA sites; and

WHEREAS, on March 13, 2018, bids were received and tabulated; and

WHEREAS, staff reviewed the bids received and determined Innovative Concrete Design & Construction, Inc. to be the most responsive and responsible bid received; and

WHEREAS, LMHA entered into a one-year contract with Innovative Concrete Design & Construction, Inc., with four one-year renewal options; and

WHEREAS, Innovative Concrete Design & Construction, Inc. has exercised the initial one-year contract, first and second one-year renewals; and

WHEREAS, LMHA and Innovative Concrete Design & Construction, Inc. would like to exercise the third one-year renewal option.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a contract with Innovative Concrete Design & Construction, Inc. for concrete repair and replacement as needed for various LMHA sites, in an amount not to exceed \$150,000 annually.

RESOLUTION BACKGROUND STATEMENT
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I. STATEMENT OF FACTS:

There is a consistent need to repair/replace concrete throughout all the LMHA properties. As the properties age, the need increases, and routine repairs/replacements reduce the liability and improve the appearance of the site.

Funds for this contract are contained in the 2021 Operating Budget.

Staff developed specifications and advertised for bids on February 21, 2018. A total of \$129,801.37 has been spent during the current contract period.

<u>Vendor</u>	<u>*Bid</u>
Innovative Concrete Design & Construction, Inc.	\$2,747.50
Leonard Yates Construction, LLC	\$4,000.00
L.H. Barrett Co., LLC	\$4,200.00

***These bids were received only to obtain the lowest bid.
This does not reflect the cost needed to do the total
concrete work.**

II. ALTERNATIVES:

- A. Award a contract for concrete repair and replacement at various LMHA sites as needed, not to exceed \$150,000 annually, with the option for one additional one-year renewal.
- B. Do not approve the contract renewal at this time.

III. RECOMMENDATION:

Staff recommends Alternative "A".

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IV. JUSTIFICATION:

LMHA manages over 2700 public housing units. These units are scattered throughout the Louisville Metro/Jefferson County area. These units have sidewalks, driveways, retaining walls and other concrete structures that need to be repaired or replaced from time to time. Many of these units are aging and therefore the concrete life expectancy has been exceeded. Failure to properly replace/repair these areas will create trip or other hazards where someone could be seriously injured.

LMHA is not adequately staffed to perform this type of repair work. Therefore, contracting for this service would provide the concrete work needed while allowing LMHA staff to address the needs of our residents in an expedient manner.

The annual contract allows LMHA to secure quality services at consistent, competitive prices for one year with four one-year renewal options, rather than at fluctuating rates on a case-by-case basis.

The annual contract eliminates the administrative burden of multiple procurements.

LMHA Staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average.

V. BUDGET APPROVAL:

Funds for this contract are contained in the 2021 Operating Budget.

Angela Larsson, Director of Finance

Date

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VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority Procurement Policy and Procedures.

Innovative Concrete Design & Construction does not use subcontractors so, therefore MBE participation goals do not apply. Approximately 67% of Innovative Concrete Design & Construction's total employees are members of a racial minority.

Steve Webb, Purchasing Agent

Date

Submitted by: Greg Crum
Assistant Director of Property Management

Approved by: Ucresia Sistrunk
Director of Property Management
April 20, 2021