

RESOLUTION NO. _____

**AUTHORIZATION TO RENEW THE CONTRACT FOR
GENERAL COUNSEL LEGAL SERVICES**

Item No. 5h

WHEREAS, The Louisville Metro Housing Authority (LMHA) Operating Budget provides funding for General Counsel Legal Services; and

WHEREAS, in 2017, LMHA staff, in accordance with LMHA procurement procedures, awarded a contract to Richard H. Nash III, Attorney at Law to provide the requisite services for a period of one year; and

WHEREAS, the contract awarded to Richard H. Nash III, Attorney at Law included a provision for four additional renewal options.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to execute the fourth and final one-year renewal option of the contract with Richard H. Nash III, Attorney at Law for General Counsel Legal Services in an amount not to exceed \$75,000.

RESOLUTION BACKGROUND STATEMENT
AUTHORIZATION TO RENEW THE CONTRACT FOR
GENERAL COUNSEL LEGAL SERVICES

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I. STATEMENT OF FACTS:

The Louisville Metro Housing Authority (LMHA) Operating Budget provides funding for legal services as the need arises in the course of agency operations. In 2017, LMHA awarded the General Counsel Legal Services Contract to Richard H. Nash III, Attorney at Law. The contract, based on an annual fee not to exceed \$75,000, included four additional one-year renewal options. The original contract will expire on April 17, 2021 unless LMHA exercises its fourth and final option to renew.

Staff has been pleased with the performance of Richard H. Nash III, Attorney at Law. LMHA now has the opportunity to renew the contract for another year with no increase in the cost of performance. The amount expended from this contract in the past is as follows:

<u>Year</u>	<u>Amount Spent</u>	
2017	\$62,610.90	(Original Contract)
2018	\$16,125.00	(1 st Renewal Option)
2019	\$21,125.00	(2 nd Renewal Option)
2020	\$55,752.08 Approx.	(3 rd Renewal Option)

Exercising the option will also save LMHA the considerable time and expense of preparing and advertising a new contract. The LMHA Procurement Committee has sanctioned this renewal.

II. ALTERNATIVES:

- A. Renew the contract with Richard H. Nash III, Attorney at Law by exercising the fourth and final one-year renewal option.
- B. Do not renew the contract with Richard H. Nash III, Attorney at Law.

III. RECOMMENDATION:

Staff recommends Alternative "A".

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IV. JUSTIFICATION:

- Richard H. Nash III, Attorney at Law is qualified to perform the needed services as demonstrated by his current and past experiences, and based upon projects performed for LMHA.
- The hourly fee initially proposed by Richard H. Nash III, Attorney at Law (\$125 per hour) will be maintained for the fourth year for the contract.
- LMHA can enjoy the full benefit of the option clause by executing a simple one-year contract renewal.

V. BUDGET APPROVAL:

Funding for this contract is provided from the Operating Budget.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

Steven Webb, Purchasing Agent

Date

Prepared and Submitted by: Norma Asyn Ward, Director
Capital Improvements
March 16, 2021