

RESOLUTION NO. _____

APPROVAL OF RENEWAL OF LITIGATION LEGAL SERVICES CONTRACT

Item No. 5f

WHEREAS, the Louisville Metro Housing Authority has an ongoing need for general litigation legal services; and

WHEREAS, the Authority issued Request for Proposals on November 19, 2019 and received and publicly opened responses on December 10, 2019 from two (2) responders; and

WHEREAS, the Procurement Evaluation Committee determined that Phillips Parker Oberson & Arnett was the most responsive and responsible bid received; and

WHEREAS, the Contract for Litigation Legal Services with Phillips Parker Oberson & Arnett law firm will satisfactorily complete the initial period on January 22, 2021; with three remaining annual renewal options subject to the LMHA Board of Commissioners' approval.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the renewal of the Contract for Litigation Legal Services with the Phillips Parker Oberson & Arnett law firm for the period of January 22, 2021 to January 22, 2022 is approved in an amount not to exceed \$150,000 per claim/lawsuit.

BE IT FURTHER RESOLVED, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to execute the Contract for Litigation Legal Services with Phillips Parker Oberson & Arnett.

RESOLUTION BACKGROUND STATEMENT

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I. STATEMENT OF FACTS:

Due to the frequency of claims and lawsuits levied against the Louisville Metro Housing Authority (LMHA), the Authority has recognized a need for immediate legal services to prepare responses to the court documents and continue with any required litigation services. Staff have determined it to be advantageous, and perhaps more financially favorable, to procure a qualified and competent attorney/law firm to handle all litigation legal services required by LMHA.

LMHA issued a Request for Proposal on November 19, 2019 and publicly advertised the Request for Litigation Legal Services in the Courier Journal and the Louisville Defender as well as on the LMHA Website. Subsequently, on December 10, 2019, the Authority's Purchasing Department received and publicly opened two (2) responses. The responses were evaluated and scored by four (4) LMHA Staff utilizing a specified scoring criteria contained within the RFP (60 points for experience and firm qualifications and 40 points for hourly rate pricing); for a maximum score of 400 collective points possible from four (4) evaluators.

Phillips Parker Oberson & Arnett	\$195/hour	390 points
Wyatt, Tarrant & Combs	\$ 270 to 350/hour	321 points

As a result of the above review and evaluation process, the Phillips Parker Oberson & Arnett law firm was selected as the most favorable response.

II. ALTERNATIVES:

- A. Award the contract for Litigation Legal Services to Phillips Parker Oberson & Arnett as outlined above.
- B. Award the contract for Litigation Legal Services to a law firm other than Phillips Parker Oberson & Arnett.
- C. Do not renew the contract with Phillips Parker Oberson & Arnett.

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III. RECOMMENDATION:

Staff recommends Alternative "A".

IV. JUSTIFICATION:

- The Contract for Litigation Legal Services provides LMHA with access to an attorney/law firm to respond immediately to claims and lawsuits levied against the Authority.
- The proposal submitted by Phillips Parker Oberson & Arnett has been determined to be reasonable and acceptable for this type of legal representation. Their performance of requested service has been satisfactory to all staff.

V. BUDGET APPROVAL:

Funding for this project is provided from the Operating Budget.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

Steven Webb, Purchasing Agent

Date

Prepared and Submitted by: Angela Larsson,
Director of Finance
December 15, 2020