

RESOLUTION NO. _____

**APPROVAL OF RUSSELL CHOICE NEIGHBORHOODS HUD & MISCELLANEOUS
LEGAL CONSULTANT SERVICES CONTRACT**

Item No. 5e

WHEREAS, the U.S. Department of Housing and Urban Development provided the Louisville Metro Housing Authority (LMHA) Capital Funds to be utilized in conjunction with the Russell Choice Neighborhoods program for HUD and miscellaneous legal services; and

WHEREAS, LMHA staff prepared a Request for Proposals to acquire the needed Russell Choice Neighborhoods legal services and advertised the project in The Courier-Journal, The Louisville Defender, and the Housing Agency Marketplace and on September 29, 2020 proposals for providing the requisite services were received and evaluated; and

WHEREAS, the evaluation process determined that the proposal submitted by Reno & Cavanaugh, PLLC is the most acceptable proposal for the work to be performed, and staff recommends award of contract to this firm.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into the Russell Choice Neighborhoods HUD & Miscellaneous Legal Consultant Services Contract with Reno & Cavanaugh, PLLC for a fee not to exceed \$200,000.

RESOLUTION BACKGROUND STATEMENT

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Item No. 5e

I. STATEMENT OF FACTS:

The U.S. Department of Housing and Urban Development provided the Louisville Metro Housing Authority (LMHA) Capital Funds to be utilized in conjunction with the Russell Choice Neighborhoods program for legal services. In 2015, LMHA awarded a contract to Reno & Cavanaugh, PLLC to provide the requisite HUD and miscellaneous legal services. The contract will expire in January 2021; however, the need for legal services will continue for the duration of the project.

Consequently, in order to accommodate LMHA's need for legal services, and in accordance with LMHA's procurement policy, a "Request for Proposals – Legal Consultant For The Russell Choice Neighborhoods Implementation" was issued to prospective offerors. Proposals were received on September 29, 2020 from the following firms:

- Coats Rose P.C.
- Reno & Cavanaugh, PLLC
- Stites & Harbison, PLLC

The proposals were reviewed utilizing the following criteria:

- Experience & Qualifications
- Timeliness
- Mixed-Finance Development
- Dealing with Locality Project Requirements
- Fee

The proposals were reviewed by the Procurement Committee, which included three staff members and the LMHA Board Attorney. Due to the ongoing complexities of the project and in conjunction with the evaluation scoring, it was determined that the use of Reno & Cavanaugh, PLLC (HUD and miscellaneous consultation) should continue. Staff has been pleased with the performance of Reno & Cavanaugh, PLLC and the firm is highly qualified to provide the legal services needed for this project.

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II. ALTERNATIVES:

- A. Approve award of Russell Choice Neighborhoods HUD & Miscellaneous Legal Consultant Services Contract to Reno & Cavanaugh, PLLC in an amount not to exceed \$200,000.
- B. Do not approve award of the contract at this time.

III. RECOMMENDATION:

Staff recommends Alternative "A".

IV. JUSTIFICATION:

- Reno & Cavanaugh, PLLC has been working on the Russell Choice Neighborhoods project since inception and is infinitely familiar with the project. They will provide continuity and consistency to a very complex undertaking.
- The proposal submitted by Reno & Cavanaugh, PLLC is responsive and responsible.
- Reno & Cavanaugh, PLLC (a woman owned business) is qualified to perform the needed services as demonstrated by their current and past experience as well as projects performed for LMHA. They have provided legal services to LMHA for the Park DuValle and Sheppard Square HOPE VI projects and provided consultation on MBE and Section 3.
- The hourly fees proposed by Reno & Cavanaugh, PLLC have been reviewed by staff and found to be reasonable and acceptable.

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V. BUDGET APPROVAL:

Funding for this project is provided from HUD Capital Funds to be utilized in conjunction with the Russell Choice Neighborhoods program for legal services.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

Steve Webb, Purchasing Agent

Date

Prepared and Submitted by:

Bernard Pincus, Director
Choice Construction Implementation Department
December 15, 2020